

Meeting Hub Attendance Register

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Coming in September 2025, the Attendance Register in *Meeting Hub* is receiving a full upgrade, allowing managers to efficiently manage attendees and apologies with a refreshed interface.

Attendance Register Overview & Enhancements

- The register now shows attendees, apologies, and individuals yet to confirm attendance.
- Inline buttons allow managers to quickly mark attendance and voting methods.
- Multi-select checkboxes with options to select all, current page, or none. Linked records can be auto-selected.
- Multiple records can be updated at once using the new 'Update Attendance' button.
- Toggle views to show Attendees, Unconfirmed, Selected, or All records.
- Managers can now add attendees not on the building roll via the 'Add Unlisted' button.
- Assign extra roles (e.g. Proxy, Office Bearer) to existing attendees.
- Enter votes directly from the Attendance Register using the new 'Add Votes' button.
- Set/unset financial and voting eligibility indicators for selected attendees.
- Edit attendee names directly from the Attendance Register.

Attendance Register										
Quorum 4 of 4 required										
Meeting is in progress. Changes to an attendee and/or their votes may impact the result of a motion, including those that have already been decided.										
There are inconsistencies in an attendees financial status Set all attendees financial status to match their financial in BCMax status										
Filter...										
<input type="checkbox"/> Add Unlisted Show: Attendees Unconfirmed Selected All										
Given Name	Surname	Capacity	Lot	Unit	Attendance Method	Voting Method	Votes	Financial in BCMax	Financial	Eligible to Vote
<input type="checkbox"/> ▲ Michael	Beil	Owner	13	13	Present at Meeting	In Person	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> ▲ Gary	Kirk	Owner	19	19	Present at Meeting	In Person	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> ▲ Arthur	Carolán	Owner	21	21	Present at Meeting	In Person	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> ▲ Eric	Sweatman	Owner	36	36	Present at Meeting	In Person	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>		Office Bearer (Building Manager)	3	3		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> A		No		
<input type="checkbox"/> ED	GIALTEMA	Office Bearer (Committee Member)	11	11		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> A		No		
<input type="checkbox"/>		Office Bearer (Secretary)	25	25		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> A		No		
<input type="checkbox"/>		Office Bearer (Treasurer)	41	41		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> A		No		
<input type="checkbox"/>		Office Bearer (Chairperson)	67	67		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> A		No		
1 2 3 4 5										Items per page 10

Meeting Overview & In-Meeting Enhancements

- 'Attendance' dropdown renamed to 'Attendance Register' with options to launch register or download sign-in sheet.
- 'Commence Meeting' launches the register for validation.
- New 'Attendance Register' button added for direct access.
- 'Show/Hide Attendance' now toggles the Attendance Bar.

General Improvements

- Attendee name field extended to support over 1000 characters.