

Levy Renumber

Last Modified on 27/06/2019 10:01 am AEST

Important

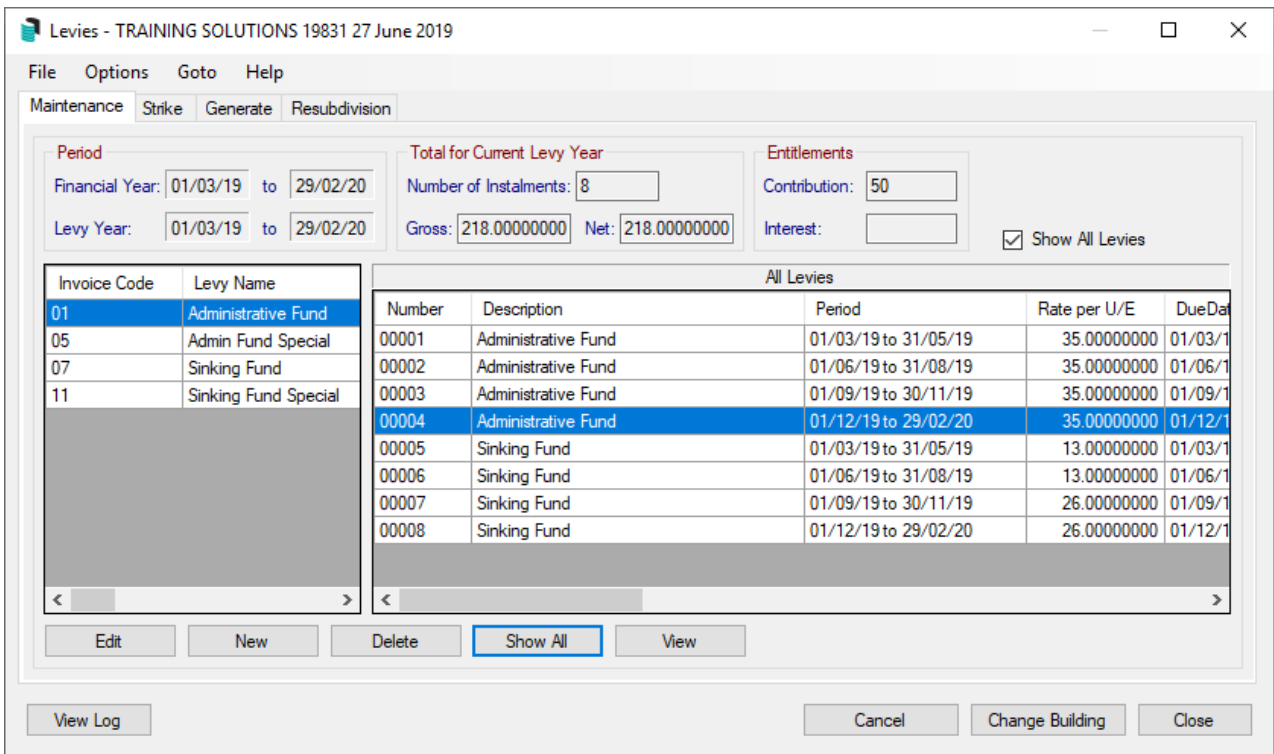
This function is used by our support team. Please contact our [support team](#) if you have any queries about this process.

There may be occasions where the levy number sequence is out of order and this may occur for a number of reasons. If you notice that the levy numbers are not in order of the earliest levy period having the lowest levy number please contact our support team as soon as possible.

We have provided some examples below of correct and incorrect levy numbering.

***Note:** Don't worry if there are some levy numbers missing there are reasons that they don't appear in the list.*

Below is a screen shot from within Levy Maintenance and shows the correct numbering of the levies with the earliest period levy with the lowest number. To check the numbering, search or select Levy Maintenance and then select a fund eg: Admin Fund.



Below is a screen shot from within Levy Maintenance and shows the incorrect numbering of the levies with the earliest period levy having a high number.

